



KEPRO WASTE MANAGEMENT DIGITAL PLATFORM

KEPRO WMS Portal Guide

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Guide

Step by step, with pictures

KEPRO WMS - 2026-09-11

Welcome to KEPRO WMS

Connect packaging declarations, waste recovery records and the people who make recycling possible. This guide helps you find the right workspace, complete everyday tasks and understand what happens after you submit a record.

Recycler guide

Receive and confirm materials, track processing and stock, record recycled output and sales, and prepare the applicable claim with supporting evidence.

► Before you submit

Modules and tasks

Frequently asked questions

What's new

General guide

Download user guide (PDF)

Print this guide

The introduction and FAQs are available in English and Kiswahili. Detailed page walkthroughs currently use English.

Modules and tasks

Search this guide

30 / 30

Pick what you want to do. Each guide shows you the screen, with an arrow on the exact place to press.

Start here

Find my way around

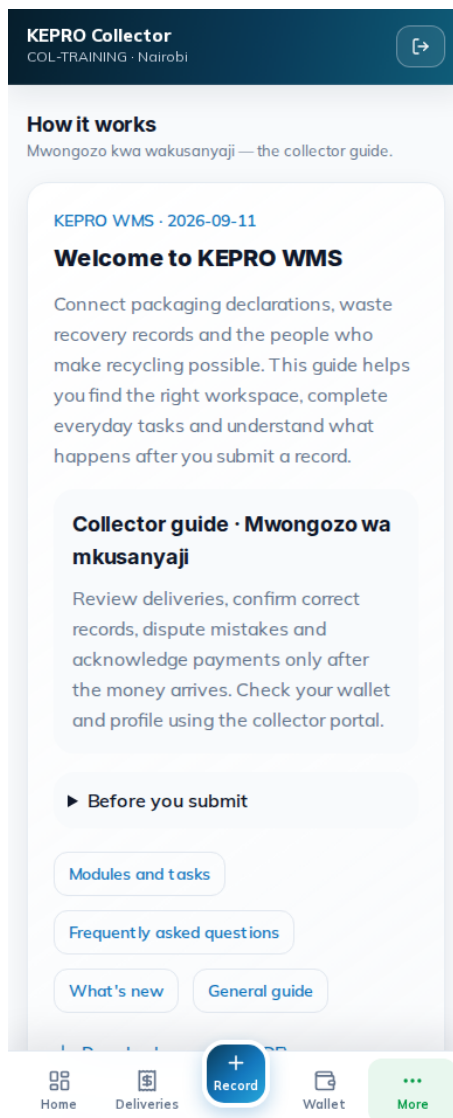
This is your first screen. It shows what needs you today.

>

TU Training user

Organisation Admin

...



Questions and system updates

[Home](#) [Locator](#) [Campaigns](#) [Recycling](#) [Report](#) [FAQ](#) [Contact](#) [Forms](#)[Login](#)[Register](#)

► Which portal should I use?

► Does registration mean I am approved?

▼ Can I edit or delete a submitted record?

Use the actions offered on that record. Draft, confirmed, verified and paid records can have different restrictions. Where approval is required, your request remains pending until reviewed. If an action is unavailable, contact the responsible officer instead of creating a duplicate.

► What should I do when the weight or payment is wrong?

► Why can I not see a button or module?

► What if an upload or connection fails?

What's new

Published software updates, newest first. Your organisation's deployment and enabled modules may differ.

2026-09-11

Clearer public imagery and reliable sign-in image loading; security protections strengthened.

2026-09-11

Recycler sales and claim evidence simplified, with clearer material and value information.

2026-09-11

Distinct actor images, compact public headings and Super Admin controls for public images, text and sizing.

Start with the right portal



HomeLocatorCampaignsRecyclingReportFAQContactForms

⌵

✓ English
Kiswahili

LoginRegister

FIND YOUR PLACE

Choose your KEPRO portal [How this works](#)

Choose the portal that matches your work. Each workspace brings the tools and records you need into one place.

Staff sign-in: [KEPRO Admin](#) - [Super Admin](#) - [Auditor](#)

Register and sign in

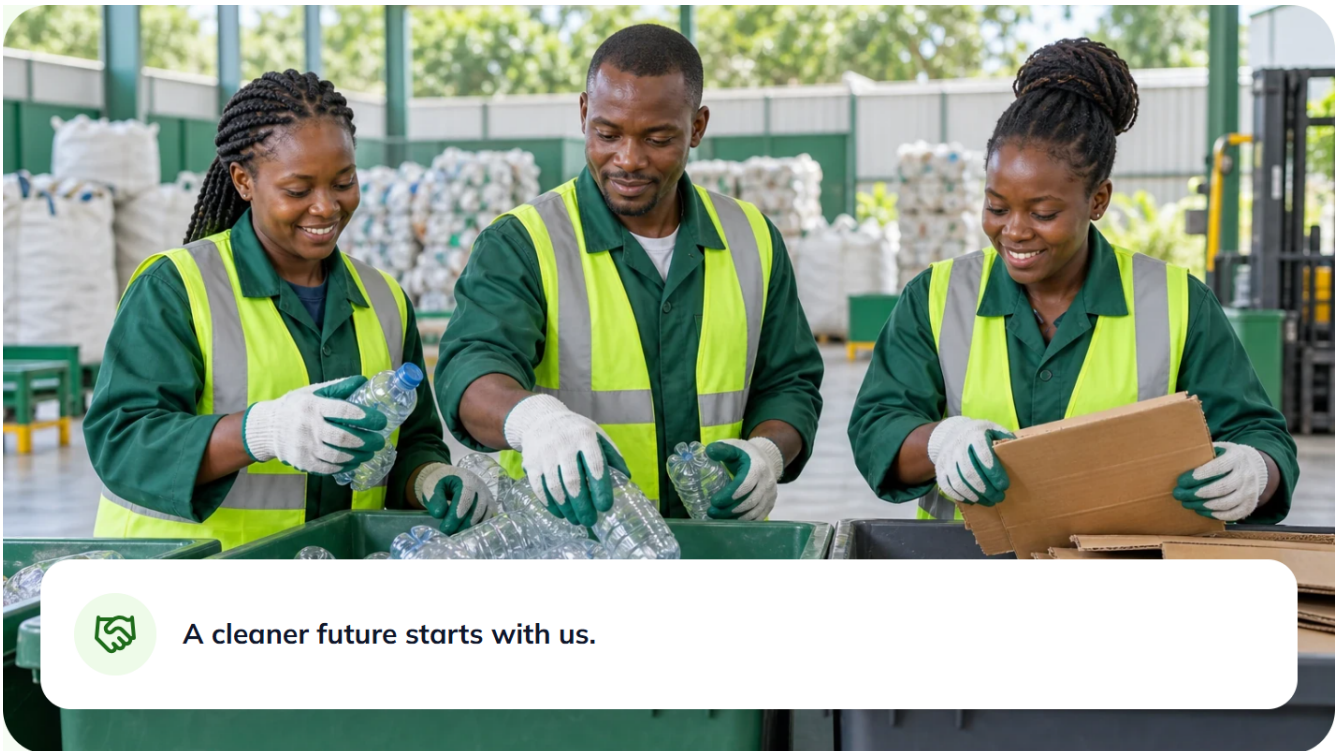


By submitting you confirm the information is accurate. KEPRO will request KYC documents during verification.

[Back](#)

[Submit registration](#)

Public images, language and appearance



A cleaner future starts with us.

Collector deliveries and payments

Recent deliveries

[View more deliveries](#)

TEST-CWR-6 06/09/2026

25 kg **pending confirmation**

TEST-CWR-5 05/09/2026

25 kg **pending confirmation**

TEST-CWR-4 04/09/2026

25 kg **pending confirmation**

TEST-CWR-3 03/09/2026

25 kg **pending confirmation**

Actor records and workspaces

Recent transactions

TEST-TXN-6

06/09/2026, 13:30

PET · 25 kg

pending confirmation

TEST-TXN-5

05/09/2026, 13:30

PET · 25 kg

pending confirmation

TEST-TXN-4

04/09/2026, 13:30

PET · 25 kg

pending confirmation

TEST-TXN-3

03/09/2026, 13:30

PET · 25 kg

pending confirmation

Home

Menu

Alerts

Profile

Capture evidence and location

New Transaction [How this works](#)

Evidence-first capture · offline-capable on mobile

✓ Details

✓ Photos

5 Review

✓ Weighbridge

4 Location

Capture location



Location not captured yet.

[Capture GPS location](#)

Location permission was denied. Allow location access in your browser, then try again.

[← Back](#)[Next →](#)

Confirm a handover and resolve differences

Trips needing action

TEST-TXN-6 Assigned 06/09/2026, 13:30 picked up	Record delivery
TEST-TXN-5 Assigned 05/09/2026, 13:30 assigned	Record pickup
TEST-TXN-4 Assigned 04/09/2026, 13:30 picked up	Record delivery
TEST-TXN-3 Assigned 03/09/2026, 13:30 assigned	Record pickup

View more trips

Producer declarations and fees

Product / Packaging Declaration

How this works

EPR obligation

✓ Period

✓ Products

✓ Packaging

4 Review fee

Review EPR fee

ⓘ Rates set by KEPRO (v2026.9).

PET Plastics · 10.255 kg × Ksh 6.50

Ksh 66.66

Total EPR fee

Ksh 66.66

← Back

✓ Submit declaration

Downloading an issued certificate

KEPRO — PRODUCER RESPONSIBILITY ORGANISATION

EPR Compliance Certificate

Certificate CERT-2026-00001

DECLARATION APPROVED

KEPRO has issued this certificate for the approved Extended Producer Responsibility declaration of the registered producer (organisation d200f1e5-c8f2-4528-d685-08df0f6453d8) for period **ui-audit-2026-sep**. Refer to the producer's invoices and payment records for fee settlement status.

Issued 11/09/2026 · Declaration d2e43847-7a8f-462e-57f0-08df0f70a548 · Verify with KEPRO quoting the certificate number.

KEPRO review and verification

Pending approvals

6



Test organisation 6

Business registration · awaiting 2nd approval
Submitted 06/09/2026, 13:30



Test organisation 5

Business registration
Submitted 05/09/2026, 13:30



Test organisation 4

Business registration
Submitted 04/09/2026, 13:30



Test organisation 3

Business registration
Submitted 03/09/2026, 13:30

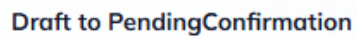
[View more approvals](#)

Evidence timeline



11/09/2026

Joseph Mwangi (Demo Aggregator) —



11/09/2026

Joseph Mwangi (Demo Aggregator) —

Reviewing a risk flag

 **Risk flags**

 **GPS mismatch** **MEDIUM**

 GPS mismatch: capture GPS is approximately 405.89 km outside the reference bounding area for declared county 047.

AI explanation is not available in this release; this flag was raised by a deterministic rule.

Reason / note...

 Dismiss

 Escalate

 Request evidence

 Block

Approval settings and financial records

Auditor and platform administration



KEPRO
Waste Management

Q AUDITOR

External Auditor (NEMA)

AUDIT

Dashboard

Transactions

Risk Flags

Audit Packs

HELP

Guide

Help & Support

Log out

Auditor / transactions

Q

EN

EA

Transactions

[How this works](#)

Read-only · pseudonymised actors

All

Confirmed

Verified

Disputed

Paid

REFERENCE	SELLER → BUYER	STREAM	COUNTY	WEIGHT	RISK	STATUS
TXN-2026-04812	SELLER-7712 → BUYER-4408	PET	001	1,240 kg	72 · 2 flags	disputed
TXN-2026-04809	SELLER-3301 → BUYER-4408	PET	047	5,400 kg	12	verified
TXN-2026-04799	SELLER-9920 → BUYER-1002	HDPE	047	880 kg	28	paid
TXN-2026-04788	SELLER-7712 → BUYER-1002	GLASS	001	2,100 kg	40 · 1 flag	verified
TXN-2026-04771	SELLER-3301 → BUYER-4408	METAL	047	640 kg	8	confirmed

Mobile app and field work

Safe corrections and getting help

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Sign In

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Verify Your Identity

Aggregator, Recycler and Transporter modules

Actor Dashboard

Task: Find my way around

Application status

Collector deliveries

Collector operations

Compliance Status

Task: Check if my papers are in order

Coverage Area

Documents

Task: Send KEPRO my papers

Lots & QR

Task: Follow a lot through my yard

Monthly claim

Monthly Claim (MVD)

Monthly Declaration

Task: Send my monthly numbers to KEPRO

My Locations

Task: Show KEPRO where I work

My Transactions

Task: Find a load from before

New Transaction

Task: Record a load I sold

Organisation forms

Organisation reports

Organisation sites

Organisation staff

Output Declaration

Task: File what I recycled this month

Payments & Earnings

Task: See the money I am owed

Pending Confirmations

Task: Agree to a load someone sent me

Processing Batches

Task: Record a batch I processed

Programme contracts

Recycled product sales

Recycler customers

Recycler products

Stock

Task: See what is in my yard

Transaction Detail

Task: Read the full story of one load

Trips

Vehicles & Drivers

Task: Add a lorry or a driver

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What's new

2026-09-11

2026-09-11

2026-09-11
